



Trade fair for trends . Inspiration . Design

**ASSEMBLY AND
DISMANTLING TIMES
EXHIBITION INFORMATION**

Exhibition information

Exhibition opening hours

		Exhibitors	Visitors
Sunday	11 January 2026	7:30 a.m. to 10:00 p.m.	9:00 a.m. to 6:00 p.m.
Monday	12 January 2026	7:45 a.m. to 7:00 p.m.	9:00 a.m. to 6:00 p.m.
Tuesday	13 January 2026	7:45 a.m. to 12:00 a.m.	9:00 a.m. to 4:00 p.m.

Opening hours Exhibition Office and Service Center

	Exhibition Office	Service Center
Assembly		
Thursday	8 January 2026	8:00 a.m. to 12:00 p.m. 1:00 a.m. to 6:00 p.m.
Friday	9 January 2026	8:00 a.m. to 12:00 p.m. 1:00 a.m. to 6:00 p.m.
Saturday	10 January 2026	8:00 a.m. to 6:00 p.m.
Conduct		
Sunday	11 January 2026	8:00 a.m. to 6:00 p.m.
Monday	12 January 2026	8:00 a.m. to 6:00 p.m.
Tuesday	13 January 2026	8:00 a.m. to 6:00 p.m.
Dismantling		
Tuesday	13 January 2026	8:00 a.m. to 6:00 p.m.
Wednesday	14 January 2026	closed

Services can be ordered via the [Online Service Center](#) until Friday, 12 December 2025.

From the first set-up day, Thursday, 8 January 2026, services (such as painting, carpentry, and electrical work) can be ordered on-site at the Service Center. Please note that from the first set-up day, a CHF 155.00 express fee will be charged for each late order.

Any defects must be reported immediately to the Exhibition Office (located to the right in the entrance hall).

Industrial trucks such as forklifts and aerial work platforms can also be ordered from the first set-up day onward or in advance directly from Sempex AG.

Opening hours of the halls, trade fair logistics and services times for craftsmen

	Halls	Trade fair logistics / Deliveries	Craftsmen
Assembly			
Thursday	8 January 2026	7:00 a.m. to 10:00 p.m.	7:00 a.m. to 5:00 p.m.
Friday	9 January 2026	7:00 a.m. to 10:00 p.m.	7:00 a.m. to 5:00 p.m.
Saturday	10 January 2026	7:00 a.m. to 6:00 p.m.	7:00 a.m. to 5:00 p.m.
Conduct			
Sunday	11 January 2026	9:00 a.m. to 6:00 p.m. closed	7:00 a.m. to 5:00 p.m.
Monday	12 January 2026	9:00 a.m. to 6:00 p.m. closed	7:00 a.m. to 5:00 p.m.
Tuesday	13 January 2026	9:00 a.m. to 4:00 p.m. 5:00 p.m. to 9:00 p.m.	7:00 a.m. to 5:00 p.m.
Dismantling			
Tuesday	13 January 2026	4:00 p.m. to 12:00 a.m. 5:00 p.m. to 9:00 p.m.	7:00 a.m. to 5:00 p.m.
Wednesday	14 January 2026	7:00 a.m. to 5:00 p.m.	7:00 a.m. to 5:00 p.m.

General information for assembly and dismantling

Exhibition Office

The exhibition office is located in the entrance hall on the left, behind the Hòla cafeteria.

Phone +41 31 340 11 11

E-Mail ornaris@bernexpo.ch

Access

! IMPORTANT in Zurich, time slots for assembly and dismantling must now also be booked.

The slots can be booked starting Monday, 8 December 2025 directly via the logistics tool of Sempex AG. Your login details will be sent to you by email a few days in advance.

Important notes from Sempex

- 👉 please have a deposit of CHF/€ 100.00 ready when entering the trade fair grounds.
- 👉 if you enter the trade fair grounds without booked time slot, Sempex will charge you a late notification fee of CHF 100.00.
- 👉 if you have booked a time slot but no longer wish to use it, you must cancel at least 24h in advance. Otherwise, a no-show fee of CHF 200.00 will be charged by Sempex.

If you have any questions, Sempex is available to assist you directly.

Phone +41 (0) 58 307 77 60

E-Mail helpline@sempex.com

Assembly

The booth must be set up and ready by no later than **Saturday, 10 January 2026** at 10:00 a.m.. Please inform us in advance of any possible delays.

Assembly times for exhibitors

Thursday	8 January 2026	7:00 a.m. to 10:00 p.m.
Friday	9 January 2026	7:00 a.m. to 10:00 p.m.
Saturday	10 January 2026	7:00 a.m. to 10:00 p.m.

IMPORTANT Special booths such as **FRESH IDEAS & DESIGN**, **O-STARTER** and **GOURMET PACKAGE BOOTHS** can be set up starting Friday, 9. January 2026 at 12:00 p.m.

Please do not store your goods or pallets in neighbouring booths or in the aisles.

Booth assembly extension

Requests for extended working hours must be submitted via email ornaris@bernexpo.ch.

After 10:00 p.m., a fee of CHF 100 per hour will be charged.

Dismantling

On **Tuesday, 13 January 2026** packing and dismantling may not begin before **4:00 p.m.**, as visitors will still be present at the fair until that time.

Dismantling times for all exhibitors

Tuesday	13 January 2026	4:00 a.m. to 12:00 a.m.
Wednesday	14 January 2026	7:00 a.m. to 5:00 p.m.

The halls must be **completely cleared by Wednesday, 14 January 2026 at 5:00 p.m.**, as ORNARIS has rented the halls only until that time. Any materials remaining in the halls after this deadline will be removed and stored by Sempex AG at the exhibitor's expense.

General information from A to Z

Security

Securitas is primarily responsible for maintaining order at the delivery gates during setup and teardown. It also oversees locking services and night watch duties. In addition, regular security patrols will be conducted throughout the trade fair.

Fire hazard / Use of candles

Open flames, including candles, are prohibited by fire department regulations. Exceptions require approval and must be requested by **Friday, 12 December 2025** using the appropriate form. Please submit the completed "Lighting Candles" application, available in the [Online Service Center](#). Late submissions cannot be considered. To reduce the risk of fire, please switch off all lighting at your booth before leaving in the evening.

Thefts

In recent years, several thefts have been reported. Experience has shown that booths covered with opaque fabric are more effective in deterring thieves. Don't forget to **either purchase or decline the mandatory exhibitor insurance** via [Online Service Center](#).

Waste disposal

Small amounts of waste will be disposed of free of charge by Messe Zürich. For waste volumes over 1 m³, please contact the on-site Service Center and request the appropriate containers. A disposal fee will be charged per container.

Wardrobe for exhibitors

A **free wardrobe** is available for exhibitors throughout the fair. You can securely store jackets, bags, and other personal items. Simply present your exhibitor pass to use this service.

Dogs on the fair grounds

Please note that **dogs are not allowed** on the premises during the event, including assembly and dismantling times.

Internet

Wi-Fi access can be purchased on-site at the Service Center at the following rates:
(capacity: 50/50 Mbit – web access only)

- Per fair - 1 day, two devices CHF 15.00 (1 day = 24 hours)
- Per fair - 5 days, two devices CHF 30.00 (1 day = 24 hours)

Empty Packaging

No storage areas for empty packaging are available inside the halls. Palletized empty packaging, containers, etc., will be picked up from your booth by Sempex AG and returned after the end of the fair.

Parking

All parking spaces are subject to a fee.

Car Parking Garage (Ground floor: 2.50 m height / Other levels: 2.10 m height)

The Messe Zürich parking garage is located directly adjacent to the exhibition grounds.
Address: Parkhaus Messe Zürich AG, Hagenholzstrasse 50, 8050 Zurich

The following parking passes can be ordered via the [Online Service Center](#) (excl. VAT):

- Exhibitor car park, trade fair duration CHF 75.00
- Exhibitor car park, last set-up day & duration of trade fair CHF 86.00

Truck Parking

The car park is located on Hagenholzstrasse at Checkpoint 1. The checkpoint is only open for limited periods for arrivals and departures. If necessary, please contact the exhibition team by 12 December 2025 at the latest.

First aid

The first aid station is located behind the Hòla cafeteria in the entrance hall.

From Wednesday, 7 January to Saturday, 10 January 2026 and on Wednesday, 14 January 2026 the station will be staffed by Securitas personnel.

On the remaining days, the first aid station will be staffed as follows

Sunday	11 January 2026	9:00 a.m. to 6:30 p.m.
Monday	12 January 2026	9:00 a.m. to 6:30 p.m.
Tuesday	13 January 2026	9:00 a.m. to 10:30 p.m.

Columns

As columns are fixed components of the hall structure, it is sometimes unavoidable that they are located within a booth. Please take this into account when planning your booth and review the hall plans upon receiving your booth confirmation. In the [Online Service Center](#) you can order column cladding and painting for an additional fee.

Booth boundaries

For fire safety reasons, all aisles planned according to construction regulations and approved by the fire department must remain unobstructed along their full length. No exhibit items may be placed in the aisles during the fair.

Wooden booth walls (Height: 2.50m / Thickness: 30mm)

These walls may only be painted by the official painter. However, exhibitors may cover the walls with Pavatex, fabric, or other non-combustible materials. Wallpapering is not permitted. If you have questions regarding fire safety compliance, please contact the ORNARIS team at BERNEXPO AG. At the end of the fair, all rented walls must be free of nails, screws, and adhesive residue, and must be returned in clean condition. Repair costs for damaged walls will be invoiced.

Carpet tape

If you are using carpet tape we recommend purchasing the official tape from Messe Zürich, available at the on-site Service Center. **Any adhesive residue or partially removed tape will be cleaned up at the exhibitor's expense.**

Customs

Sempex AG is the official customs agent for ORNARIS. To ensure smooth clearance of your shipments, please carefully follow the customs instructions in the [Online Service Center](#). The Sempex team will be happy to assist with any customs-related questions or services.

Sempex AG
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8050 Zürich
+41 58 307 77 60 / helpline@sempex.com

Bern, November 2025